

Borough Council of  
**King's Lynn &  
West Norfolk**



# **Corporate Performance Panel**

## **Agenda**

**Tuesday, 17th July, 2018**  
at 6.00 pm

in the

**Council Chamber  
Town Hall  
Saturday Market Place  
King's Lynn**



If you require parts of this document in another language, large print, audio, Braille or any alternative format please contact the Council Information Centre on 01553 616200 and we will do our best to help.

#### **LATVIAN**

Ja Jums nepieciešamas daļas no šī dokumenta citā valodā, lielā drukā, audio, Braila rakstā vai alternatīvā formātā, lūdzu, sazinieties ar Padomes informācijas centru (Council Information Centre) pa 01553 616200 un mēs centīsimies Jums palīdzēt.

#### **RUSSIAN**

Если вам нужны части этого документа на другом языке, крупным шрифтом, шрифтом Брайля, в аудио- или ином формате, обращайтесь в Информационный Центр Совета по тел.: 01553 616200, и мы постараемся вам помочь.

#### **LITHUANIAN**

Jei pageidaujate tam tikros šio dokumento dalies kita kalba, dideliu šriftu, Brailio raštu, kitu formatu ar norite užsisakyti garso įrašą, susisiekite su Savivaldybės informacijos centru (Council Information Centre) telefonu 01553 616200 ir mes pasistengsime jums kiek įmanoma padėti.

#### **POLISH**

Jeśli pragną Państwo otrzymać fragmenty niniejszego dokumentu w innym języku, w dużym druku, w formie nagrania audio, alfabetem Braille'a lub w jakimkolwiek innym alternatywnym formacie, prosimy o kontakt z Centrum Informacji Rady pod numerem 01553 616200, zaś my zrobimy, co możemy, by Państwu pomóc.

#### **PORTUGUESE**

Se necessitar de partes deste documento em outro idioma, impressão grande, áudio, Braille ou qualquer outro formato alternativo, por favor contacte o Centro de Informações do Município pelo 01553 616200, e faremos o nosso melhor para ajudar.



**King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX**  
**Telephone: 01553 616200**  
**Fax: 01553 691663**

5<sup>th</sup> July 2018

Dear Member

**Corporate Performance Panel**

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Tuesday, 17th July, 2018 at 6.00 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

**AGENDA**

**1. Apologies**

**2. Minutes (Pages 6 - 10)**

To approve the minutes from the previous meeting.

**3. Declarations of Interest**

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

**4. Urgent Business Under Standing Order 7**

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

**5. Members Present Pursuant to Standing Order 34**

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

**6. Chairman's Correspondence (if any)**

**7. Performance Indicator C02 - Total Waste Recycled and Composted (tonnage) (Verbal Report)**

Presentation from B Brandford

**8. Review of effect of closure of Downham Market and Hunstanton Area Offices (Verbal Report)**

Presentation by H Howell, Assistant Director

**9. Corporate Business Plan Monitoring Report Q4 2017/18 (Pages 11 - 29)**

**10. Corporate Performance Monitoring Full Year 2017/18 (Pages 30 - 40)**

**11. Corporate Performance Monitoring – Target Setting for 2018/19 (Pages 41 - 49)**

**12. Cabinet Forward Decision List (Pages 50 - 54)**

**13. Committee Work Programme 2018/2019 (Pages 55 - 58)**

To note the Committee's Work Programme for 2018/2019..

**14. Date of Next Meeting**

To note that the date of the next meeting of the Corporate Performance Panel will take place on 10 September 2018 at 6 pm in the Council Chamber, Town Hall, King's Lynn.

To:

**Corporate Performance Panel:** B Ayres, P Beal, J Collop, G Howman, H Humphrey (Chairman), J Moriarty, A Morrison, D Pope, T Tilbrook, D Tyler and T Wing-Pentelow

**Portfolio Holders:**

Councillor I Devereux – Portfolio Holder for Environment  
Councillor P Hodson – Portfolio Holder for Performance and Economic Development  
Councillor Mrs K Mellish – Portfolio Holder for Facilities and ICT

**Management Team Representatives:**

Debbie Gates, Executive Director Head of Central & Community Services  
Lorraine Gore, Executive Director  
Ray Harding, Chief Executive

**Appropriate Officers:**

Becky Box – Policy, Performance and Personnel Manager  
Barry Brandford – Waste and Recycling Manager  
Honor Howell – Assistant Director